THE UNITED REPUBLIC OF TANZANIA

PRESIDENT'S OFFICE - PUBLIC SERVICE MANAGEMENT

e-GOVERNMENT AGENCY

Document Name

Government Software Applications Quality Assurance Checklist

Document Title

eGA/EXT/APA/002

APPROVAL	Name	Job Title/ Role	Signature	Date
Approved by	Dr. Jabiri Bakari	Chief Executive Officer		18/03/16

1. OVERVIEW

1.1. Introduction

The e-Government Agency (eGA) is established under the Executive Agencies Act No.30, 1997, Cap. 245 as a semi-autonomous Institution under President's Office Public Service Management. eGA is charged with the mandate of providing coordination, oversight and provision of e-Government initiatives and enforcement of e-Government standards to Public Institutions. In executing its duties, eGA shall implement and maintain a coordinated government operations for Information and Communication Technology (ICT) that include the formulation of standards, technical guidelines and procedures to effectuate the purposes of the Agency.

The Application Quality Assurance Checklist is intended to ensure "Custom-Built" applications adhere to development practices that promote quality solutions. Quality Assurance activities include facilitation, review and internal control checking. Facilitation refers to sessions that provide guidance, clarity in understanding, mentoring and implementation support of processes/procedures. Review and internal control checking refer to verification of the processes being implemented against the plans, standards, procedures, guidelines, commitments etc.

1.2. Purpose

The checklist assists to ensure effective and efficient quality assurance of processes in an application development life cycle through facilitation, review and internal control checking. This document forms part of *eGovernment Application Architecture - Standards and Technical Guidelines (eGA/EXT/APA/001)*.

1.3. Scope

This document applies to all Heads of ICT and/or ICT Project Managers who are responsible for ensuring Quality Assurance of developed e-Government Applications before they are launched into production.